



**MINUTES OF MANAGEMENT COMMITTEE MEETING
HELD ONLINE AT 11AM ON 12th MAY 2020**

Committee in attendance:

Camilla Deane, Norseland (Supplier) – Chair
Dan Silverston, Soho Sandwich Co. (Producer) – Deputy Chair
Neil Wood, Woods (Independent) Frank Boltman, Trade (Independent)
Robert Potts, Greencore (Producer) Ben Newby, Freshfayre (Supplier)
Peter Mayley, La Baguetterie (Independent) Martin Beaver, RAP (Supplier)

Apologies

Simon Parton, Compass (Catering) David Winter, Street Eats (Producer)
Antony Minto, Ginsters (Delivery) David Ross (Greggs)

Coronavirus

Jim Winship updated the Committee on the work being done by the Association and promised to circulate information about the new workplace guidance the Government has issued.

He also reported that he was representing the industry on a group, organized by the Food & Drink Federation, which brings together some 50+ associations to discuss issues twice a week. As part of this the Association has joined a ‘squeezed middle’ sub-group with the aim of identifying support needed for those businesses caught outside current funding support, particularly suppliers to the foodservice sector and FTG manufacturers.

Following the first meeting of the group, the Association is carrying out a survey of members to try to gauge the amount of support these businesses are getting and also whether there is a problem with delayed payment of invoices.

The meeting also discussed the growing concerns over rent arrears that are accruing for many sandwich bar and café operators. Jim Winship reported that he had already raised this with Government and was currently looking into the National Time Out campaign to see if it might be appropriate for the Association to support.

Awards

The Association is currently finalizing judging of the awards and plans to print a souvenir brochure to announce the winners in early/mid June. The results will also be covered in the next Sandwich & Food to Go News magazine.

Caron Parry asked members to consider if there is anyone they would like to put forward for the Industry Award this year.

Awards Dinner

The meeting discussed proposals for an Industry Dinner on 4th November and the format for this. The proposals were agreed, although there was some discussion over whether or not a casino might be set up in the bar after the dinner.

It was further agreed that the Association would organize its AGM and some presentations, along the lines of a Breakfast Briefing session, on the afternoon of the dinner.

Online Conferences

Jim Winship reported that he had held an online conference with a number of sandwich bar and café members to discuss various issues around Coronavirus. As a result this will now take place monthly to provide an opportunity for members to network and discuss issues together.

It is also proposed to hold a similar meeting with manufacturers.

Lunch Show

Jim Winship reported that he had been talking to the organisers who are considering the viability of the show this year. The intention at the moment is to carry on but this will depend on Government guidance regarding exhibitions, which is unlikely to be known until later in June.

British Sandwich Week

It was agreed that British Sandwich Week would be postponed if the Lunch Show does not take place and/or if commuter traffic through rail networks remains severely diminished.

Allergen Guidance

The Association has produced new Assured Advice guidance on how sandwich bars and cafes should apply the new allergen labelling regulations when they come into effect on 1st October 2022. This will be available on the BSA website shortly.

Waste Group

Jim Winship said that he was still planning to get a waste/packaging group together but this had been overtaken by the current COVID-19 situation.

FTG Magazine

The meeting briefly discuss renaming the current *Sandwich & Food to Go News*, FTG Magazine to reflect its increasing role in the wider food to go market. No decision was taken.

Next Meeting

The meeting agreed to hold a further online meeting in May. This will take place at 11am on Tuesday, 12th May, 2020.